

STTI ALPHA ETA CHAPTER BOARD MINUTES

Thursday December 7, 2017 5pm-6pm

Location: Bailey Conference Room & Call

Present: Therese Doan, Mandy Peacock, Mary Foley, Sam Lee, Megan Duck, Lin Lin, Katherine Clelo, Melinda Cuthbert

Unable to attend: Pat Sparacino, Zina Mirsky, Pam Bellefeuille, Satu Larson, Monica McLemore, Jerico Alicante, Daniel Linnen, Linda Bawua, Melinda Bender, Jennifer McAdams, Purnima Krishna, Leigh Shinn, Schola Matovu (she tried to call!)

Topic	Discussion	Outcome and/or Follow up
1. Review and approve: <ul style="list-style-type: none"> • November minutes • December agenda 	<ul style="list-style-type: none"> • November minutes: motioned to approve, unanimously approved 5:13 • December agenda: motioned to approve, unanimously approved at 5:13 	
President's report <ul style="list-style-type: none"> • STTI Nurse Researcher Hall of Fame nomination progress • AEC meeting & activity calendar (in-progress) • Research symposium planning progress: • Work group for Research • Collaboration with other chapters • Spring Life event – collaboration with Nu Xi 	<ul style="list-style-type: none"> • Nominate Saundra Weiss for this. 4 people have agreed to write letters for the award. Deadline is December 11. • Extend induction with leadership symposium. Therese will update activity calendar. • Research symposium/collaboration: Will set up a subcommittee for research symposium planning. Western Institute Nursing (WIN) is in April, plan research symposium as a ½ day “mock presentation” for this conference. Others could also present (dissertation defense for example). San Jose State is interested in participating. Work group with Alpha Eta and then conference call with San Jose State/Nu Xi to plan. Also include USF, SFSU. Hold at UCSF. Plan for week of March 16th. • Samuel Merritt holding the Spring Life event – March 10, 2018 at 12:30pm at Samuel Merritt. Includes 4 free CEU. Theme: <i>This family has cancer, how diagnosis effects entire family</i>. They are counting us as collaborators. 	<p>Therese requested materials by this date and will submit.</p> <p>Therese will follow-up (write Oi Saeng Hong and Julene Johnson).</p> <p>Melinda C., Katherine and Lin will be on subcommittee.</p> <p>Katherine will follow-up/assist with registration and making pamphlet or flyer, as needed.</p>

<p>Vice President's report</p> <ul style="list-style-type: none"> • Leadership symposium planning progress • Facebook 	<ul style="list-style-type: none"> • Leadership symposium: with the Induction 2018 (May 30th). Keynote: Catherine Dodd, RN, PhD. Waiting on response from Judy Martin-Holland regarding requirements for CEUs. • Facebook: Idea to highlight current board members – Katherine and Sam are requesting a pic and short bio from each board member. Rename Facebook site to “STTI UCSF chapter” for clarification. Board approved this change at 5:40 pm. 	<p>Katherine & Purnima will follow-up</p> <p>All Members: send Katherine a picture and short bio.</p>
<p>Treasurer's report</p> <ul style="list-style-type: none"> • New item since November board meeting • Progress on transferring checking account to Chase 	<ul style="list-style-type: none"> • Closed Golden 1 checking/savings account. Opening Chase account. • See attached Treasurer's report • Nothing outstanding. Jordan Salvador received \$1000 funding for “Mothers in their Teenage Years: a Phenomenological Study.” Sam was able to present a symbolic check to him at the convention. 	<p>Therese and Sam will go this Saturday to Chase Bank to deposit and set up new account.</p>
<p>Other Report on Biennial (by Sam and Megan)</p>	<ul style="list-style-type: none"> • Won 4th chapter key award and Sam accepted this at the ceremony. • STTI Started first academic/clinical chapter • International CEO search • New logo/branding coming out: purple sigma with olive on top. Old logo is reserved for formal events. • Next Biennial in Washington, D.C. Saturday Nov 16 through Wednesday Nov 20, 2019 • President's Call to Action: <ul style="list-style-type: none"> ○ Connect – technology and networking, only 20% of chapters using social media. Think about using platform such as ZOOM for meetings, a TED talk, etc. ○ Collaborate – want every chapter to participate in at least one interprofessional event. ○ Change – use key award to develop strategic plan, engage in initiatives. See GAPFON – global challenges and professional issues for 	

	<p style="text-align: center;">nursing.</p> <ul style="list-style-type: none"> • House of Delegates: Voted for Jerico. Very organized, saw so many people from all over the world. Amazing event to take part in. Great learning experience. • Continuing Education session – felt the topics were diverse. Took notes for event planning to share with board. Needs assessment was suggested to see what sort of events people want to attend. • Event ideas (Megan) <ul style="list-style-type: none"> ○ Panel for professionals after graduation. ○ CPR class for the community as a whole put on by AE ○ Holistic night for self care, massage, acupuncture, yoga, mindfulness, meditation, etc. ○ Contact & Cocktails which would be a lecture with CEUs while people have apps and sips (alcohol of course donated). ○ “Fix your sags, bags, and drags” (plastic surgery topic) ○ “Posters & pastries” ○ Quality over quantity for events ○ Food at the board mtgs ○ Service event 1x per quarter • Networking/communication ideas <ul style="list-style-type: none"> ○ Nursingrepository.org ○ Use new inductees to recruit future inductees! ○ Manage volunteer opportunities ○ Automated thank-yous on The Circle ○ update the School of nursing bulletin board w photos of events and board members ○ our members will Renew if there is value <ul style="list-style-type: none"> -Tell them early and often about events, people plan ahead! 	
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	<ul style="list-style-type: none"> • Meeting place. • Membership drive: same day as ASSN events. • Student reps – follow-up • <u>Reminder: if you have not already, make a donation to the Foundation prior to December 31st!!</u> 	<p>Mandy will contact Cynthia Dyson (Dean’s assistant) to reserve future rooms.</p> <p>Mandy will follow-up on ASSN events and student reps.</p>
<ul style="list-style-type: none"> • Adjourn 	<ul style="list-style-type: none"> • Motion to adjourn, unanimously approved at 6:04. 	

NEXT MEETING: Thursday January 4, 2018 5-6 pm (Katherine will run the meeting). Call-in number: **(515) 603-3113, Access Code: 460386#**

Respectfully submitted by: Mandy Peacock, AE Secretary
Reviewed by Therese Doan, AE President, 12/13/17