

ALPHA ETA CHAPTER MEETING MINUTES
Tuesday, March 31, 2015
5:30- 6:30 PM at UCSF, Room N-319-Y

Conference Dial-in Number: (712) 432-1500
Participant Access Code: 460386#

Present: Therese Doan, Austin Nation, Satu Larson, Nhat Bui, Rebecca Dennison, Gene O'Connell, Victoria Keeton, Elizabeth Halifax

#	<i>Item Description</i>	<i>Outcome and Follow up</i>
1.	Checking in & announcements: <ul style="list-style-type: none"> • STTI Publicity Award application submitted by Daniel in March • Dr. Chris Miaskowski inducted into STTI Nurse Researchers Hall of Fame • Gene Marie O'Connell, CEO, MS, RN was honored as one of UCSF 150th Anniversary Alumni Excellence Awards. She is among the 25 alumni from the School of Nursing to receive this honor. For more info, see: <ul style="list-style-type: none"> • UCSF 150th Anniversary Alumni Excellence Awards • Synapse article 150 Awards Mark 150 Years: Alumni Excellence Awards Honor Achievement and Diversity 	Board reviewed agenda and minutes. Therese moved to approve March agenda and February minutes. Liz seconded. All agreed.
2.	President's report: <ul style="list-style-type: none"> • Alpha Eta Research Day – <i>State of the Science of Symptom Management</i>. May 21st 1-5pm, reception 5-6pm. Kathy Lee keynote speaker. • Chapter Key Award application due in August. 	Determine fee for 4.5 CEUs \$20 v. \$25. Austin Nation available. Request more volunteers. Leadership Succession responsible for application.
3.	Treasurer's report - unavailable	
4.	Governance Committee Report: <ul style="list-style-type: none"> • Induction update: Byers Auditorium at Mission Bay reserved for Thurs. May 28th. 	Victoria would like to have all applications reviewed by end of the week. Liz will set up an outline of

	<ul style="list-style-type: none"> Victoria processing confirmation of 68 applicant GPAs. Therese requested budget approval for food/wine/AV. Gene O’Connell available to be keynote speaker. Recommend MMS award recipient to speak. 	<p>ceremony events by using template from last year.</p> <p>Liz will assess cost of food/wine/AV equipment.</p>
5.	<p>Publicity & Outreach Committee Report</p> <ul style="list-style-type: none"> Nhat gave a friendly reminder for everyone to send announcements to her and Daniel in a timely manner Nhat submitted an article to Synapse for April UCSF High School Outreach Conference April 18th 8:30-4pm. Outreach event at UCSC through the Educational Opportunity Program May 7th 1-3pm. 	<p>All are welcome to volunteer with outreach events or provide articles for Synapse submission.</p>
6.	<p>Leadership Succession Committee Report:</p> <ul style="list-style-type: none"> Research Awards – 8 applications were received. 30 reviewers volunteered to score applications so each application had 3-4 reviewers. Those applications that received a unanimous vote “to fund” were chosen. Applicant 3 - \$5080; Applicant 4 - \$3000; Applicant 5 - \$400; Applicant 7 - \$6520 for a total of \$15,000. Margretta Madden Styles Award – no applications received. Due date April 3rd Election – Rebecca reviewed the positions available. 	<p>Gene set forth motion to approve research award amounts. Therese second. All agreed.</p> <p>Monica will send letters to applicants informing them of AE’s decision.</p> <p>Satu will continue to wait for applications.</p> <p>Election will go out through Survey Monkey in a few weeks.</p>
8.	<ul style="list-style-type: none"> Adjourn 	<p>Therese move to adjourn. Gene second. All agreed.</p>

Minutes recorded by Satu Larson.

Respectfully submitted to the Board, April 12, 2015.