

STTI ALPHA ETA
June 13, 2013
UCSF School of Nursing Room 319D
And by Conference Call
JOIN THE AUDIO CONFERENCE
Dial-In:
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Introductions

Establish Quorum:

11 members present / on conference call: Lisa Richards, Christina Andrade, Sarah Oppenheim, Haley Brown, Victoria Keeton, Rachel Rojo, Lauren Bianchi, Ann Cullen, Abigail Carvalho, Shirley Evers-Manly, and Alphoncina Kaihura

Approve Minutes for April and May, 2013

- Daniel Linnen moved to approve April and May, 2013 meeting minutes. Christina Andrade seconded. All voted yea, nobody voted nay. Motion passes and minutes are approved.
- Sarah to post April and May, 2013 meeting minutes on our website.

President's Report:

Research Funding:

- Alpha Eta Chapter will make a \$2,200 donation to Sigma Theta Tau International Foundation restricted fund to administer and award the annual research grant to Tau Lambda-at-Large chapter member(s).

Eligibility criteria:

- Member of Tau Lambda-at-Large residing in Africa
 - Submit a completed Sigma Theta Tau research application package and signed research agreement
 - Ready to implement research project when funding is received
 - Submit a final report; submit completed abstract to Virginia Henderson International Nursing Research Library and credit research grant partners in all publications and presentations of the research.
- We've been giving to this same group for quite some time. May be consider expanding who we donate to in the future.

Regional conference in 2014 for Northern California Chapters of Sigma Theta Tau International Membership sustainability

- STTI (national org) is having trouble with membership – recruiting and maintaining members.
- This year we partnered with UCSF Posterpalooza as our leadership development requirement as opposed to doing own event (as past events have had very small attendances and they are a lot of work to put on).
- Possible idea is to do one large, bay area wide leadership event (with other schools' chapters like Dominican, Cal State East Bay, SMU, SFSU, etc.). Partnering would be good for all of us.
- Should do more outreach and volunteer work as a chapter.
- Nu Psi chapter is going to share their ideas about how they recruit members, creative ways for how students who can't afford to join can "work off" their membership dues, etc.

We must reconcile the membership for Alpha Eta Annual Report

- Some people have applied to join STTI but have never paid their dues. So technically they are not members.
- Need to reconcile lists from Chapter Membership System from 2006-2011 and our master member list. Maybe we can have a phone drive night to reach out to those that aren't actually legitimate members....
- Also a lot of our active members have invalid emails – i.e. UCSF.edu email addresses that no longer work after they have graduated.

Spoke to Middle School children regarding careers in Nursing and History of the Honor Society

- Martin Luther King Middle School-Pittsburg CA
- Saturday Science –LA, CA
- Please report any outreach activities, Please send them to Sarah

Financial Report

- Golden One checking account – \$35,046.89
- Savings account – \$1,439.05
- UBS account – \$67,902.11
- Financial advisor from UBS suggests we at least put the UBS money into short-term CDs so we can earn at least a bit of interest. Currently sitting in no investment because wanted to keep open for possible use for 50th anniversary celebration.
 - Christina to get some written options / proposals from UBS and bring to the board retreat in August.

Committee Reports

- **Governance Committee**
 - Induction ceremony is tonight!

- Moving application deadline to late April was a bit too tight. Time crunch at the end was too much. So recommend moving up application deadline to mid-March at the latest. It used to be due in mid-February (but required letters of recommendation which was a big hurdle). Or could have a MEPN deadline in February and after Winter grades are posted have a master's / PhD deadline.
- Need more help next year! Maybe the Master's and PhD student reps can help out more – i.e. recruiting new members, talking in front of classes, hosting membership drives, etc.
- **Leadership Succession Committee**
 - Having standardized procedures / protocols will be really helpful! Ann is going to start writing some of them up over the summer. Will help new board members / pass them on year to year.
 - Sarah is going to take over the chapter email (from Ann) this summer.
 - Margretta Madden Styles award went well this year – we had numerous great applications.
 - Elections went well this year as well – had 2 people for each position up for voting which is great. Maybe we can promote elections / positions earlier next year to get people on board.
 - Research awards also went smoothly this year. Carrie did a good job. Had 7 applicants and awarded 5 awards.
 - Committee went well this year – committee has 3 main tasks and 3 people. So divided up the
- **Publicity/Newsletter Chair**
 - Communications Coordinator role is still open – 2 people we offered it to declined the invite. So going to send an email out to newly inducted members soon seeing if any incoming person wants to take on the role.
- **Archivist**
 - Put up the Kathy Lee display recently and also got a write up on Kathy in the UCSF paper. Great job! Also working with the library's archivist.

Research Day Report and Alumni Day update– Linda Gregory

Leadership Conference (We need to set a date)

Update student representatives to attend the STTI biennial conference

Review Fundraising and Endowment Goals and Objectives

Discuss 50th Year Anniversary

- We need to pull a committee to help plan this ASAP
- Talked about “50 leaders, 50 years” theme.
- Jenny Choo and Linda Gregory are on the committee. Want more help 😊

Outreach Activities / Linda and Schola

Open Discussion

- We’ve had multiple people ask to change their membership to the Alpha Eta chapter. This is great!

We need to schedule our retreat

Motion to adjourn – Daniel Linnen. Hayley Brown seconded. Meeting adjourned at 5:02pm.