

BOARD MEETING  
ALPHA ETA CHAPTER, STTI  
April 30, 2014

Introductions: Shirley Evers–Manley, Lisa Richard, Pat Sparacino, Christina Andrade, Daniel Linnen, Elizabeth Halifax, Therese Doan, Jenny Choo, Jennifer McAdam, Rebecca Dennison, Sister Alphoncina, Victoria Keeton

Topic	Discussion	Outcome and Follow up
Quorum		Established
Approve Minutes for March 26, 2014	In the President’s Report (III a. i.), clarification was asked about whether the \$4,500 approved was for the Gala or for Induction. The Board concurred that the \$4,500 was to support Induction expenses.	The minutes were approved as written.
Alpha Eta Gala, June 7	<p>Jenny reviewed plans for Gala dinner on June 7 at the Embassy Suites, San Francisco Airport, 6 – 9 pm. Minimum guarantee is 46 paying guests at a cost of \$93/person (\$4,204.78, including jazz band, photographer, tax and gratuity; speaker expenses not included). Alpha Eta is liable for the full amount, even if fewer than 46 attend. The event is charging \$75/person, or \$3,450; a deficit of \$754.78. The keynote speaker is William Holzemer, Alpha Eta member and Dean of the College of Nursing, Rutgers University. The theme is “50 Years, 50 Leaders – Reaching Back to Spring Forward”. The program also includes 10 emerging leaders.</p> <p>Announcement of the event is just going out to membership.</p> <p>It was moved and seconded that the Board approve financial support of the event, up to but no more than \$4,500.</p>	The vote to provide financial support for the event, up to but no more than \$4,500, passed unanimously.

<p>President's Report</p>	<p>Shirley is working on soliciting donations and donated items for auction at the Gala. The fundraising appeal will also include the Endowment Task Force's appeal to AE members to donate 5, 50, 500, or 5000 dollars.</p> <p>Shirley requested that Bylaws be consulted when looking at Board eligibility and length of service.</p>	
<p>Financial Report</p>	<p>Christina reported that the March 31 account balances are:</p> <p>Golden One: checking \$37,249.90 and savings \$1439.44; UBS \$67,827.99.</p>	
<p>Committee Reports:</p>	<p>Governance: Daniel has put the updated Bylaws on the Chapter website.</p> <p>The Nursing Program (May 30, 5–6:30 pm) during Alumni Weekend will include Marilyn Flood, Zina Mirsky, and Carmen Portillo. They will be preceded by a State of the School address by Dean Vlahov and followed by a panel of emerging leaders, including ???.</p> <p>It was suggested that the chapter invite Dean David Vlahov to apply for STTI membership. Daniel moved that the Chapter provide Dean Vlahov with honorary membership for one year. Liz seconded the motion.</p> <p>Leadership Succession: Rebecca informed the Board that it was hoped that the ballot would be sent to membership on April 30.</p>	<p>The motion to give Dean Vlahov an honorary membership (pay his dues) for one year was passed unanimously.</p>
<p>Induction Update</p>	<p>Daniel reported that inductee registration is 84% complete. Sarah and Carrie are working on the program: welcome from the School of</p>	

	<p>Nursing TBD; Sandra Weiss, Margretta Madden Styles (MMS) recipient will be the keynote speaker; Pat will briefly speak about the endowment. Liz ordered flowers and wine but someone will need to pick up and deliver these items.</p> <p>Daniel reviewed that projected expenses are now estimated to be about \$6,000, with a projected net deficit (after income from student induction fees, \$800 from the Office of Student Life and \$300 from the Student RN Council) of \$3,000.</p>	
<p>Endowment Goals and Objectives</p>	<p>Pat reported that the conversion of the Alpha Eta Research and Leadership Fund will officially become an Endowment on May 1, 2014.</p> <p>There have been no donations since January 26. The amount raised to date remains \$144,865 (before deduction of the 4% gift tax. As of February 2, 100% of the Task Force and 52% of the Board have donated.</p> <p>A fundraising appeal and a donation link appeared in the April 30 STTICConnect; the donation link does not work, but the informational link does.</p> <p>Pat has asked for time at both Induction and the Gala to encourage AE members to donate.</p>	<p>It was recommended that our fundraising appeal, especially at the Gala on June 7, will have strength if we can announce that 100% of the Board and 100% of the Task Force have already provided their financial support.</p> <p>Pat will contact Rachel about placing the appeal in the May STTICConnect and will provide a more reliable donation link.</p> <p>Time has been allocated for both programs.</p>
<p>Next meeting</p>	<p>The next Board meeting is scheduled for May 28, the evening before Induction on May 29.</p>	<p>Please clarify the decision about date and time.</p>